

Meeting Minutes
Commission for a Drug Free Indiana
Commission Meeting
October 19th, 2005
10:00am-2:00pm

Commission Members in Attendance: Chairman John von Arx, James Lyons, Dr. Tim Kelly, Andrea Marshall, Senator Dennis Kruse, Sheriff Mark Frisbie, Don Parker.

Commission Member Absent: Melissa Long, Representative Vernon Smith, Steve Camilleri, Steve Clouse, Senator Earline Rogers, County Commissioner Bill McCormick, Rep. Luke Messer, Rev. Andy Hunt.

Governor's Office in Attendance: Jason Barclay, Special Counsel and Policy Director

ICJI Staff in Attendance: Executive Director, Heather Bolejack, Deputy Director of Policy and Research, Jason Hutchens, Research Associate, Amanda Thornton, Director of the Drug & Crime Control Division, Steven King, Assistant Director, Sonya Cleveland, Program Assistant, Jessica Orr.

Other Special in Attendance: Randy Miller, Coordinator for Drug Free Marion County.

Call to Order: Chairman John von Arx called the Commission meeting to order. The Chairman introduced Jason Barclay and thanked him for his attendance.

Welcome and Introductions: Chairman John von Arx welcomed and introduced Andrea Marshall. The Chairman asked Andrea to share her background in the areas of alcohol, tobacco and other drugs.

Andrea Marshall is the Executive Director of Prevent Child Abuse Indiana. She is passionate about children and the connection between child abuse and drug use. Andrea previously worked at Fairbanks hospital and has dedicated her work to creating awareness about child abuse in Indiana. She has both personal and professional experience in the field of substance abuse and is excited to work with the Commission.

The Chairman introduced Heather Bolejack, Executive Director of the Indiana Criminal Justice Institute. Heather worked as a litigation associate at Ice Miller, practicing in the areas of drug and medical devices and insurance coverage. She is a graduate of Lugar Series and was named the Lugar Scholar, which is awarded to the top minority student in Indiana. Heather would like the Commission to facilitate efforts of the Governor's Meth initiative. ICJI and the Commission will be coordinating with state agencies to carry out Meth Free Indiana. Heather thanked the Commission for taking on the challenges and responsibilities of battling drug use and abuse within the state of Indiana.

Heather Bolejack introduced the Deputy Director of Policy and Research, Jason Hutchens. Jason D. Hutchens is the Deputy Director of Research and Public Policy at the Indiana Criminal Justice Institute. Jason is also an Associate Fellow with the Sagamore Institute for Policy Research in Indianapolis. He received his Doctor of Jurisprudence from Indiana University School of Law – Indianapolis in May, 2001 and his undergraduate degree from Indiana University with a B.S. in Public Affairs in 1998. Jason will be identifying and gathering data points for the State's Meth repository.

The Chairman introduced, once again, Jason Barclay. Jason briefed the Commission about the Governor's press conference that was held on October 12th. The Governor informed the public that meth seizures were down 40% from last year, and meth arrests down 55%.

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Jason Barclay stated that Meth Free Indiana now needs to also focus on drug trafficking issues. The Governor formerly announced the Midwest Meth Summit that will be held on December 13-15th. Jason expressed that the Commission will be used to assist with the Governor's initiative as well as to guide policy in the areas alcohol, tobacco and other drugs.

Approval of Minutes: The Chairman stated that the Minutes could not be approved do to lack of quorum.

Meth Free Indiana Update: Steven King expressed positive feedback with the launch of the Meth Watch program. Kokomo initially asked for 70 Meth Watch kits and have requested for 30 more. Steven stated that retailers seemed to be excited about the program and continue to want to be involved. Vincennes also has had positive press and support within the community about the program. Steven will be working with Jason Hutches, Amanda Thornton, and Jessica Orr to establish the Indiana Meth Repository. Steven also stated that the Meth Summit in December will include a site visit to one of DOC's meth treatment units for those attending.

Steven King reminded the Commission that Youth Summit will be taking place on October 23rd-24th. It will be the 10th Summit for the Indiana Criminal Justice Institute.

Steven King stated that the Consultant's Meeting held on Friday, October 14th was positive. A new Comprehensive Community Plan template was developed to be distributed to all counties. Steven stated that there were positive responses by the majority of Consultants about the new reporting form.

Heather Bolejack stated that the Meth Summit will host Federal keynote speakers and the Commission members would be invited to attend portions of the summit.

Sheriff Mark Frisbie wanted to address Meth Watch Indiana issues that are still occurring. He said the opinion within the law enforcement community about meth watch is "too little, too late." The Sheriff stated that there is a lot of friction occurring between Indiana State Police and the county Sheriffs. Sheriff Frisbie stated one cause of friction has been caused by data collection. He suggested that data presented to the public should be broken down by county and state statistics. The Sheriff also stated that the meth arrests are up, but lab busts have gone down. The majority of the meth in the state is now being imported from Mexico.

The Sheriff stated that interdictors have joined with NHTSA, NAACP, and COPS to train on the implementation of traffic stops and arrests without violation of civil rights. Sheriff Frisbie is the trainer within the state and is currently trying to develop a state manual for use to certify all deputies within the Academy.

Heather Bolejack stated that ICJI is trying to form a connection between NHTSA and meth-related issues. She suggested that Deputy Director of Programs, Kate Gullans, and Division Director of Traffic Safety, Dan Jefferies, sit down at the next Commission meeting to brainstorm how a relationship can be established. Sheriff Frisbie suggested that by adopting an Indiana specific NHTSA manual, meth-related issues could be addressed accordingly. The Sheriff stated that this manual would help report actual numbers.

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Jason Barclay agreed that law enforcement officers need to keep better records of arrests that involve drug trafficking. Jason asked Sheriff Frisbie if he would relay the message to local Sheriff Departments to report data to ICJI or Indiana State Police.

Don Parker stated that numerous changes are occurring at the Academy and significant opportunities currently exist to make the desired changes that Sheriff Frisbie spoke of.

Sheriff Mark Frisbie also emphasized development of programs that identify parent educational rights. Parents need to be involved with educating children about alcohol, tobacco, and other drugs. The Sheriff felt that it is the Commission's duty and responsibility to make sure parents have the proper material and information to educate their children.

Old Business:

Commission Sub-Committees:

Chairman John von Arx referred to the statutorily role (IC 5-2-6-16) of the Commission by identifying seven goals of the Commission:

- ❖ "Must establish an interagency council on drugs to coordinate the alcohol and other drug education, prevention, treatment, and justice programming and funding responsibilities of state agencies, commissions, and boards including the approval of alcohol and other drug plans and funding applications by state agencies, commissions and boards.
- ❖ Coordinating the collection of data concerning alcohol and other drug abuse and the needs, programming, and effectiveness of state supported programs and services.
- ❖ Maintaining a system of support to assist local coordinating councils with technical assistance, guidance, or direct funding resources.
- ❖ Continuing to assist the development of local coordinating councils to identify community drug programs, coordinate community initiatives, design comprehensive collaborative community strategies, and monitor anti-drug activities at the local level.
- ❖ Establishing roles, responsibilities, and performance standards for the local coordinating councils.
- ❖ Recommending to the governor and general assembly long and short range goals, objectives, and strategies, including legislative proposals to be implemented on the state and local level to reduce drug abuse.
- ❖ Assisting local communities in the development of citizen based drug related crime control efforts."

Chairman John von Arx stated that there will be Operations, Strategic Planning, Legislative, and Youth subcommittees. He suggested that a Communication subcommittee may also be necessary. Each subcommittee listed below will be responsible for the following items/issues:

Operations Subcommittee:

- ❖ Focus on the interagency council on drugs
- ❖ Coordinate with local coordinating council activities
- ❖ Develop performance standards and the roles and responsibilities of the local coordinating councils & community consultants
- ❖ Collection of local and statewide data
- ❖ Approval/disapproval of the Comprehensive Community Plans

Strategic Planning Subcommittee:

- ❖ Long-term and short-term
- ❖ Develop a strategic plan for the Commission as an active group

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Legislative Subcommittee:

- ❖ Develop policy recommendations to the legislature
- ❖ See that the policy recommendations become law

Youth Subcommittee:

- ❖ Focus on youth efforts within the areas of alcohol, tobacco, and other drugs

Communication Subcommittee (tentative):

- ❖ Connects with all subcommittees
- ❖ Develop media relations, publications, etc...
- ❖ Communicates at the local level with the local coordinating councils

Andrea Marshall stated that a Communication subcommittee is necessary to keep the direction and the focus of the Commission on target. The Chairman stated the Commission will consist of nineteen members and five subcommittees. Senator Kruse emphasized that five subcommittees are better than four to ensure that all subcommittees are working together and enhancing the message. Chairman John von Arx suggested that media representative, Melissa Long would be a great chair of the Communication subcommittee. Further discussion will take place when a quorum is present.

Comprehensive Community Plans:

Chairman John von Arx stated that a form has been established to attempt to standardize the statewide Comprehensive Community Plans. The new form will be used to gather more data as well as measure and evaluate the effectiveness of the Community Consultants and the local coordinating councils.

Sonya Cleveland stated that historically, plans could be established every three to five years. Under the guise of the Commission, the Comprehensive Community Plans (CCP) will be required to be submitted every three years. Sonya handed out a new three year cycle that will be implemented on November 1, 2005. The information provided within the CCP's will be utilized by the Research Division at ICJI to develop a data infrastructure. The Chairman stated that the format of the CCP's may be revised once the Strategic Planning subcommittee is active.

Sheriff Frisbie stated that it is difficult on the local level to find and collect data for the Comprehensive Community Plans. He suggested that it is an added stress to police Chiefs and Sheriffs to ask or collect the proper forms of data.

Sonya Cleveland stated that the future role of the Community Consultants will change. They will be utilized to assist all LCC's with data collection issues and format of the CCP's. The Community Consultants are required to report on a monthly basis about the local activities occurring within their counties. Sonya emphasized that a new monthly reporting form was developed for the Community Consultants as well. Andrea Marshall stated that Indiana does not receive a majority Federal funding that is available due to the lack of supportive data. She emphasized that supportive data must be collected efficiently and immediately.

Strategic Planning Process:

The Chairman discussed the strategic planning process for the Commission. He stated that the process will be time consuming and difficult to identify resources that are available. The Chairman and Heather Bolejack have been in discussion regarding federal programs available to train the Commission members in developing a successful strategic plan. Such federal programs include National Institute of Justice and the Criminal Justice Association.

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He suggested that a weekend retreat would be beneficial to create a strategic plan for the Commission. Senator Kruse inquired about any additional money available from the Safe and Drug Free Schools Communities Fund. He suggested that money could be utilized from the SDFSC Fund to help pay for the training. Sonya Cleveland stated that there is not enough money available from the SDFSC Fund to pay for a strategic planning retreat.

Sheriff Mark Frisbie added that SAMHSA money may be available. The Sheriff announced that he will chair the oversight committee for the State Incentive Grant for Strategic Planning Framework (SPF-SIG). \$11.4 million is available and a portion may be used for the Commission's strategic planning process.

Senator Kruse stated that a financial report needs to be reported at each Commission meeting to identify money that is available. Chairman John von Arx agreed that a financial report is crucial to develop in order to observe how funds are spent and incurred.

Interagency Council on Drugs:

Chairman John von Arx stated that efforts were made with the Division of Mental Health and Addiction to move forward with the interagency. Statutorily, the Commission is charged with establishing and guiding the Council. Currently, there are many stakeholders that are ready to connect with the Council:

- ❖ Department of Correction- Commission Donahue
- ❖ Department of Child Services- Judge Jim Payne
- ❖ Office of Faith Based and Community Initiatives- Paula Parker Sawyer
- ❖ Chief Justice Shepherd and Justice Sullivan
- ❖ Indiana Judicial Center- Jane Siegal
- ❖ U.S. Attorney for the Southern District of Indiana- Susan Brooks
- ❖ Sheriff's Association

The Chairman stated that the Commission needs to generate collaboration.

Spreadsheet Information:

Chairman John von Arx reviewed the spreadsheet that was developed to help guide the Commission members.

- ❖ Comprehensive Community Plan due dates for each county (3 yr. cycle)
- ❖ Full or Part-time Coordinators that exist for the LCC's
- ❖ Community Consultant contact information
- ❖ Fiscal information for each County
 - Marion County's fees are the fees assessed for 2005. Marion County has been very proactive about collecting money. Randy Miller, from Drug Free Marion County, stated that the majority of Marion County's cases are settled by plea bargain. Therefore, Marion County increased the fees to ensure the proper amounts of money are being collected.

New Business:

Delaware County Letter:

Sonya Cleveland stated that Delaware County has had recent issues regarding their Comprehensive Community Plan. The problem statements that were submitted in their recent Update did not reflect the problem statements that were originally established in the Comprehensive Community Plan. Tim Retherford, the Community Consultant for Delaware County, has made a formal request via letter to the Commission with his suggestions about

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the approval of the plan. The Commission reviewed the Tim's letter and recommendations. A statement of direction was implemented by the Commission. The Commission directed option #1 for Delaware County consisting of:

"The progress report is approved as is. The report itself is a good indication as to what has happened in the community over the past year and all required components are present. I would request that we do require a full new plan next year with updated, supportive data."

Letter from the Chairman of the Commission:

A letter has been developed by the Chairman of the Commission regarding the Comprehensive Community Plan format and the new three year cycle. The letter will be sent to all local coordinating council chairpersons. The letter will be followed by electronic copies of the CCP form, instructions, and the three year cycle for each county for distribution by the Community Consultants. The new changes will take place starting November 1st, 2005.

Ideas and Concepts for Next Meeting:

- ❖ Formation of Subcommittees-ongoing
- ❖ Interagency Council on drugs
- ❖ Strategic Planning process

Meeting Adjourned

Next Meeting: November 16th, 2005